

## Venezuela Business visa Application



**IMPORTANT: Please enter your contact information**

Name:

E-mail:

Tel:

Mobile:

The latest date you need your passport returned in time for your travel:



### Venezuela business visa checklist

- Filled out and signed Venezuela business visa application form.** The form is enclosed.
- Original passport.** Passport must have at least 6 months remaining validity and have at least 1 visa page.
- 2 Photographs.** Standard passport photographs 2 x 2 inches on white background.
- Payment.** Credit Card Authorization form, Certified Check, or Money Order payable to VisaHQ.com.
- Return mailer.** Prepaid self-addressed return label or payment for FedEx.

**!** If you wish to prepay return shipping, please add the shipping fee to the total and provide the return shipping address:

- FedEx 2nd day delivery - add \$15
- FedEx Standard Overnight - add \$20
- FedEx Priority Overnight - add \$25
- FedEx Saturday delivery - add \$45
- FedEx First Overnight - add \$65

**Name:**

**Company:**

**Address:**

**City:**

**State:**

**Zip:**

- Itinerary.** Copy of round trip tickets or confirmed itinerary.
- Hotel Reservations.** Copy of confirmed hotel reservations.
- Business Letter.** A business letter from the sending company in the US. The letter should be printed on the company letterhead stationery, addressed to "The Consulate of Venezuela, Visa Section", and signed by a senior manager (an equivalent to Vice-President

or above). The business letter must adhere to the following guidelines:• Briefly introduce the applicant (please specify employment status/position held in the company by applicant).• State the nature of the business to be conducted (ie. business meetings, contract negotiations, etc.) and the names and addresses of companies to be contacted in Venezuela.• Specify the type and desired validity of the visa (ie. a one year multiple entry business visa).• Guarantee of sufficient funds for travel.

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- Business Invitation** A business invitation letter from the sponsoring company in Venezuela. The letter should be printed on company letterhead stationery, addressed to "The Consulate of Venezuela, Visa Section", and signed by a senior manager (an equivalent to Vice-President or above). The business letter must adhere to the following guidelines:• Briefly introduce the applicant (please specify employment status/position held in the company by applicant).• State the nature of the business to be conducted (ie. business meetings, contract negotiations, etc.) and the names and addresses of companies to be contacted in Venezuela.• Specify the type and desired validity of the visa (ie. a one year multiple entry business visa).

## Venezuela business visa fees for citizens of United States

Type of visa	Max. validity	Embassy fee	Our fee	Processing time	Total
Multiple entry	up to 180 days	\$60.00	\$44.95	4 business days	\$104.95

## Credit Card Authorization Form

I authorize VisaHQ.com to charge my credit card for the amount of \$

Name on the Credit Card:

Credit Card number:                    -                    -                    -                    Exp. date:                    /

Credit Card Billing Address:

Signature:

Comments:

**Thank you!**  
**We accept all major credit cards.**





**EMBAJADA DE LA REPUBLICA BOLIVARIANA DE VENEZUELA EN EE.UU**  
**SECCION CONSULAR**

Horario de atención al público: días hábiles de 9:00 am – 1:00 pm.

**SOLICITUD DE VISA**  
VISA APPLICATION FORM

**2 fotos**  
2 photos

**1.- DATOS PERSONALES / PERSONAL INFORMATION**

<b>APELLIDO:</b> LAST NAME:			<b>NOMBRE:</b> FIRST NAME:		
<b>LUGAR DE NACIMIENTO:</b> PLACE OF BIRTH:			<b>FECHA DE NACIMIENTO:</b> DATE OF BIRTH:		
<b>NACIONALIDAD:</b> NATIONALITY			<b>SEXO:</b> M ( ) F ( ) GENDER:		
<b>ESTADO CIVIL:</b> MARITAL STATUS:	<b>CASADO</b> ( ) MARRIED	<b>SOLTERO</b> ( ) SINGLE	<b>DIVORCIADO</b> ( ) DIVORCED	<b>VIUDO</b> ( ) WIDOWED	<b>OTRO</b> ( ) OTHER _____
<b>DIRECCION COMPLETA DE HABITACION</b> HOME ADDRESS (Include number, street, city, state or province, postal zone and country)				<b>TELEFONO</b> TELEPHONE:	
				<b>CORREO ELECTRONICO</b> E-MAIL ADDRESS	
<b>PROFESION U OCUPACION</b> PROFESSION OR OCCUPATION:		<b>NOMBRE DE SU ACTUAL EMPLEADOR</b> NAME OF PRESENT EMPLOYER			
<b>DIRECCION DE SU EMPLEO ACTUAL</b> ADDRESS OF PRESENT EMPLOYER:				<b>NUMERO TELEF. DE OFICINA</b> BUSSINESS PHONE NUMBER	
<b>NOMBRE, DIRECCION Y TELEFONO QUE DESEE SUMINISTRAR EN CASO DE EMERGENCIA</b> NAME, ADDRESS AND PHONE YOU WISH TO GIVE IN CASE OF EMERGENCY					

**2.- DATOS DEL PASAPORTE / PASSPORT INFORMATION**

<b>No. PASAPORTE</b> _____ PASSPORT NUMBER:	<b>TIPO DE PASAPORTE</b> TYPE OF PASSPORT: * ORDINARIO / REGULAR ( ) * DIPLOMATICO / DIPLOMATIC ( ) * OFICIAL / OFFICIAL ( ) * ORGANIZACION INTERNACIONAL/ INTERNATIONAL ORGANIZATION ( )
<b>LUGAR DE EMISION</b> PLACE OF ISSUANCE  <b>CIUDAD</b> CITY _____  <b>PAIS</b> COUNTRY _____	<b>FECHA DE EMISION</b> DATE OF ISSUE:  <b>FECHA DE VENCIMIENTO</b> DATE OF EXPIRATION:

**3.- DATOS SOBRE EL VIAJE / TRAVEL INFORMATION**

<b>TIPO DE VISA REQUERIDA:</b> ( ) <b>Turista</b> ( ) <b>Negocios</b> ( ) <b>Tránsito</b> ( ) <b>Oficial</b> ( ) <b>Diplomática</b> ( ) <b>Cortesía</b> ( ) <b>Otra</b> <i>TYPE OF VISA REQUESTED: Tourism Business Transit Official Diplomatic Courtesy Other</i>	
<b>MOTIVO DE SU VIAJE (especifique)</b> <i>WHAT IS THE PURPOSE OF YOUR TRIP? (be specific)</i>	<b>TIEMPO DE PERMANENCIA EN VENEZUELA</b> <i>HOW LONG WILL YOU STAY IN VENEZUELA?</i>
<b>¿QUIEN ES RESPONSABLE ECONOMICAMENTE POR SU VIAJE?</b> <i>WHO IS RESPONSIBLE FOR YOUR TRIP EXPENSES?</i>	
<b>NOMBRE Y DIRECCION DE LA PERSONA/EMPRESA A CONTACTAR EN VENEZUELA</b> <i>NAME &amp; ADDRESS OF THE PERSON/COMPANY TO BE CONTACTED IN VENEZUELA:</i>	
<b>LUGAR DE ALOJAMIENTO EN VENEZUELA. ESPECIFIQUE NOMBRE Y DIRECCION</b> <i>NAME &amp; ADDRESS OF WHERE YOU WILL BE STAYING IN VENEZUELA :</i>	
<b>LINEA AEREA Y NUMERO DE VUELO</b> <i>AIRLINE &amp; FLIGHT NUMBER:</i>	
<b>FECHA DE ENTRADA</b> <i>ARRIVAL DATE:</i>	<b>FECHA DE SALIDA</b> <i>DEPARTURE DATE:</i>

**4.- INFORMACIÓN ADICIONAL / ADDITIONAL INFORMATION**

<b>¿HA VISITADO VENEZUELA ALGUNA VEZ?</b> NO ( ) SI ( ) <i>HAVE YOU EVER BEEN IN VENEZUELA? NO ( ) YES ( )</i>	<b>¿QUÉ PAISES HA VISITADO USTED EN LOS ULTIMOS DOS AÑOS?</b> <i>WHAT COUNTRIES HAVE YOU VISITED IN THE LAST TWO YEARS?</i>
<b>¿CUANDO?(Más reciente)</b> 1 _____ <i>WHEN?</i> 2 _____	
<b>¿POR CUANTO TIEMPO?</b> 1 _____ <i>FOR HOW LONG?</i> 2 _____	

**FECHA / DATE:** \_\_\_\_\_ **FIRMA SOLICITANTE / APPLICANT'S SIGNATURE** \_\_\_\_\_